

# Chemical Manifest Register Review

Because it is a critical aspect of safety conduction a business, Division 3 of the Work Health and Safety Regulation is dedicated to Register and Manifest of Hazardous Chemicals.

Clause 346 of the Work Health and Safety Regulation states:

## 346 Hazardous chemicals register

(1) A person conducting a business or undertaking at a workplace must ensure that:

- (a) a register of hazardous chemicals used, handled or stored at the workplace is prepared and kept at the workplace, and
- (b) the register is maintained to ensure the information in the register is up to date.

### Maximum penalty:

- (a) in the case of an individual—\$6,000, or
- (b) in the case of a body corporate—\$30,000.

Spill Station can conduct a thorough review of your existing manifest to ensure compliance and avoid penalty.

## What we require to get started

The development of a concise and correct chemical manifest is always dependant on the quality of the information supplied by the site, therefore the information below can greatly assist the process of keeping the chemical manifest development on time and on budget.

- Location of site.
- Prior to site visit the storage quantities of any large storage tanks (i.e. 15,000L, 345 Kg)
- All SDS are made available to our consultant.
- Access requirements (Inductions, site restrictions, PPE)
- An on-site guide to walk around the site to assist with directions and chemical storage information
- Pre-approved access into all the sites chemical storage facilities
- Any existing manifest that is available (in any format is acceptable). This will allow us to understand the scope of your requirements and provide you with an accurate quote.

## What you will receive

A qualified and experienced consultant will attend your site in order to obtain all of the required information. Our consultant will also inspect your site to match the current manifest with the observations on site and identify any gaps in the current document. The process of compiling and collating all of the data happens back at HQ.

You are then provided with an editable electronic copy of the updated manifest for your use and publication. When provided in this format you are able to update and review your manifest as required.

With the manifest, Spill Station will also provide you with a list of chemical management recommendations as observed whilst on site. This is not a full Dangerous Goods & Hazardous Substance Audit but an extra service Spill Station provides to our valued clients.



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